GeM Availability Report & Past Transaction Summary
“GeM Availability Report and Past Transaction Summary” (GeMARPTS) indicates availability status of products or/and services searched on GeM and past transaction history for the matching product categories.

The buyers may preview the categories to identify the categories that match their requirement.

The Past Transaction Summary will be provided, wherever available. GeMARPTS shall be a pre-requisite for arriving at a decision by the competent authority for procurement of required goods and services by floating a bid outside GeM and its unique ID would be required to be furnished on the publishing portal along with the tender proposed to be published.
Open gem.gov.in and click on Login
Enter your User ID and captcha and click on ‘Submit’
Type in your password and click on ‘Submit’.
After logging in click on ‘Dashboard’ to proceed further.
A functionality to search for available products/services/categories is accessible under tab “GeM Availability Report” at Buyer Dashboard.
The Buyer can see reports generated in last 30 days & download

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<table>
<thead>
<tr>
<th>Report ID</th>
<th>Created At</th>
<th>Status</th>
<th>Process</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEM/GARPTS/12062020/YQ0GOF3D0FCV</td>
<td>Jun 12, 2020</td>
<td>Generated</td>
<td>SHOW REPORT</td>
</tr>
<tr>
<td>GEM/GARPTS/15062020/NRQPCKPON6XX</td>
<td>Jun 15, 2020</td>
<td>Generated</td>
<td>SHOW REPORT</td>
</tr>
<tr>
<td>GEM/GARPTS/17062020/LWA30MXT3C6</td>
<td>Jun 17, 2020</td>
<td>Generated</td>
<td>SHOW REPORT</td>
</tr>
<tr>
<td>GEM/GARPTS/17062020/OSENT6YY3HEA</td>
<td>Jun 17, 2020</td>
<td>Generated</td>
<td>SHOW REPORT</td>
</tr>
<tr>
<td>GEM/GARPTS/17062020/668T4W3LLJX3</td>
<td>Jun 17, 2020</td>
<td>Generated</td>
<td>SHOW REPORT</td>
</tr>
<tr>
<td>GEM/GARPTS/18062020/OL2ERRZECUT</td>
<td>Jun 18, 2020</td>
<td>Generated</td>
<td>SHOW REPORT</td>
</tr>
</tbody>
</table>
```

A New Report can also be generated from the same page
To generate a new report select Product/Service from the dropdown & Search for desired product/service/category/specification.
The search engine under “GeM Availability Report” Tab will recommend the matching categories to the Buyers.

Buyers can preview the categories to identify the categories matching their requirements.
If suggestions based on your keywords do not meet your requirement, select the option relevant to you and ‘Certify’ to proceed further.

1. There are categories available on GeM matching your requirements (as listed here). You can create a bid on GeM with a product closest matching your required specifications and add additional parameters in specifications through Corrigendum using RMS functionality.
2. If you feel that category TP needs updating you can submit category updating request also through RMS.
3. If you do not want to use any of the above option and want to proceed for procurement outside GeM, please suggest the specific procurement.

Please certify by choosing:

- I would be uploading the specifications of the required product which may be taken up by GeM for new category creation.
- The required product category is a one time requirement and hence I would not be requesting a new category creation.

I CERTIFY  CANCEL
If it's not a one-time procurement and you want to Request a category, click here.
Enter the category details in “Request Management” IFrame. You will receive Request ID for the same.

**Request Management**

Only indispensable conditions that are not covered in and are not in conflict with GeM GTC, Product / Service STC and the ATC library, and which are in compliance with the Govt. orders on Public Procurement and are not restrictive and not against the core principals of transparency and efficiency enshrined in GeM, can be requested through this RMS ATC request. Each such request has to come only after due approval of the Competent Authority in Buyer Organization. A copy of such approval of competent authority has to be uploaded here. Buyer organization shall be solely responsible for the impact of the requested clauses on the bidding process and its outcome. Clauses in respect of which ATC library clause is available will not be allowed through RMS.

**Create Request**

- **Request Type**
  - New Category creation

- **Category Type**
  - Product

- **Category Name**
### GeM Availability Report

Enter your product/service details and keywords to view category suggestions and select categories matching your requirement to generate the GeM Availability Report. You may search for multiple products or services to generate a single GeM Availability Report. In case category matching your requirements is not found, you may mark so against the searched product/service and this information will also be added to the generated report.

Please move your cursor to the category suggestions to see the category preview. You may also view the category to see all products/services and category specifications.

<table>
<thead>
<tr>
<th>PRODUCT/SERVICE</th>
<th>SEARCH</th>
<th>SELECTED CATEGORY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Product</td>
<td>laptop</td>
<td>Laptop Battery Pack (Rechargeable Battery)</td>
</tr>
<tr>
<td>Product</td>
<td>desktop</td>
<td>Not Available</td>
</tr>
<tr>
<td>Product</td>
<td>computer</td>
<td>Not Available</td>
</tr>
</tbody>
</table>

**Enter Request ID**

**Click here to Generate Report**

**ADD MORE**  **SAVE**
**GeM Availability Report And Past Transaction Summary**

GeM Availability Report and past transaction summary report is generated based on the specifications searched by the Buyer. The specification may be modified appropriately for searching relevant categories on GeM. Buyer may navigate to GeM category page by clicking on the category link to view category specifications and products/services available in the category.

Order Count and Order Value displayed is on a cumulative basis since GeM inception.

1. Search String: Computer

<table>
<thead>
<tr>
<th>Category Name</th>
<th>Catalog Count</th>
<th>Order Count</th>
<th>Order Value (in Lakhs)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Direct Purchase</td>
<td>Reverse Auction</td>
</tr>
<tr>
<td>Servers</td>
<td>5,186</td>
<td>706</td>
<td>96</td>
</tr>
</tbody>
</table>
Following details will be available in the GeMARPTS report:

- Report ID
- Report Generation Date
- Past Transaction Summary
- Report Validity from generation date: 30 days
- Buyer Name and Organization Name
- Product/Service Details Search by the Buyer
- Category Names suggested by GeM against the searched products/services
- Product Count for the category
**To Know....**

- Each GeM availability report (GeMARPTS) will have a unique ID and will be valid for 30 days from report generation date.

- Buyer will be able to float only one tender on CPPP using one GeMARPTS ID and will be required to furnish a unique and distinct GeMARPTS ID before floating tenders on CPPP.

- A new GeMARPTS may be generated for cases where CPPP tender is cancelled or if buyer does not procure all items part of the report in a single CPPP tender.

- The GeMARPTS ID will be validated on CPPP, stored against the floated tender and shared with GeM through reverse feed along with Tender Details and Documents.

- A notification would be visible at Buyer’s dashboard to inform that he/she can check the available products/services/categories under the Tab “GeM Availability Report”.

- The unique GAR ID can be used in such a case as well though the buyer needs to make a decision based on the Past Transaction Summary provided in the report to procure from GeM or outside.

- It is buyer’s discretion to buy the available products from GeM or float a single tender for multiple items at any other platform.