Subject: Mandatory purchase of common use goods and services through Government eMarket Place (GeM)

As per instructions received from the Deptt. of Expenditure, Ministry of Finance, Govt. of India vide OM No.F.1/26/2018-PPD dated 02/04/2019, all common use Goods (computers, printers, photocopiers, paper and stationery, furniture, bottled waters etc.) and Services available on GeM are required to be procured Mandatorily through GeM (Rule 149). The OM has also deleted Rules 148, 156, 159(iv), 160(iii), 173(xv) and 174(iv) of GFR, 2017 related to Rate Contracts.

In adherence to the said OM, all the Rate Contracts for items which are available on GeM stands terminated w.e.f. 1st August, 2019. However, for other items which are not available on GeM, rate contracts may continue or they may be procured through Open Tender process. It is clarified that that Purchase Order issued during the validity of existing rate contract will be valid.

To make purchase on GeM, valid registration as Buyer & Consignee is mandatory. Earlier, Store & Purchase section had requested Head of all Departments/Centres/Schools/Units for nomination of 2 officials for registration on GeM. List of officials registered on GeM as buyer/Consignee is available at http://sps.iitd.ac.in/Others/GeM_UserIdList.pdf

Heads of Deptt./Centres/Schools/Units yet to send nomination are requested to comply as per attached format is available at http://sps.iitd.ac.in/Others/GeM_Reg_Form.pdf

This has the approval of the competent authority.

Circulation:

1. All Faculty & staff (by email)
2. Head of Deptt./Centre/School/Unit

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