

**INDIAN INSTITUTE OF TECHNOLOGY DELHI  
HAUZ KHAS, NEW DELHI - 110016.**

**COORDINATION SECTION**

No.IITD/ICDN/2011/1015

Dated: 28.06.2011

**Sub: Enhancement of Annual Limit of Entertainment Charges.**

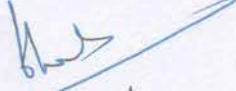
Director, on the recommendations of the Deans Committee, in its meeting held on 26<sup>th</sup> April, 2011 is pleased to approve revision of the delegation of financial powers under the Head "Entertainment" as under w.e.f. 1<sup>st</sup> May, 2011.

**Existing**

<b>Entertainment</b>		
HOD	Each occasion : Rs.500/- Yearly : Rs.10,000/-	Deans / DDs full powers beyond these limits
PS to Director	Full powers for Director's Pantry	—
Branch Officers	Each Occasion : Rs.200/- Yearly : Rs.3000/-	Registrar full powers beyond these limits

**Revised**

<b>Entertainment</b>			
HOD	For Dept. / Centre with faculty Less than 15	Each occasion : Rs.1000/- Yearly : Rs.15,000/-	Deans / DDs full powers beyond these limits
	For Dept./Centre With faculty more than 15	Each occasion : Rs.1500/- Yearly : Rs.25,000/-	
PS to Director	Full powers for Director's Pantry		—
Branch Officers (DRs / ARs / SO (SS)	Each Occasion : Rs.500/- Yearly : Rs.6000/-		Registrar full powers beyond these limits

  
(N. Bhaskar)  
Assistant Registrar(CDN)

Dy. Directors / Deans / Heads of Deptts. / Centres

- cc to:-
1. Dy.Registrar (Accounts)
  2. Dy.Registrar (Audit)
  3. Head, Hindi Cell : To publish in "SAMPARK"
  4. Professor I/C, : To publish in "This Fortnight in  
Publication Cell IIT Delhi".
  5. PS to Director
  6. Secy., to Registrar
  7. Master file