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INDIAN INSTITUTE OF TECHNOLOGY: DELHI
HAUZ KHAS NEW DELHI-110016

No.IITD/IESI/U-4/1689

Date: 20/4/2010

NOTIFICATION

Subject: Revised guidelines for grant of Professional Development Allowance under the 6th CPC

In supersession of notification No.IITD/E-I/U-3/2841 dated 22-8-2001, the following revised guidelines are notified for grant of Professional Development Allowance of Rs.3.00 lakhs to every member of Faculty including Scientific/Design Staff at the level of Assistant Professor and above at the Institute w.e.f. 1st April, 2010:-

1. Three year block will be from 1-4-2010 to 31-3-2013.
2. Professional Development allowance is made available to faculty to enable them to participate in a range of professional activities that includes membership of professional bodies as well as attending conferences in India as well as abroad. It is also possible that the faculty members have access to other funds (including from project) for one or more of these activities.
3. Out of Rs.3 lakhs, a maximum of Rs. 1.50 lakhs over three years can be spent by the concerned staff on a contingency that includes items like books, stationary, computer accessories, professional memberships, journal page charges etc.
4. Maximum of Rs. 2.50 lakhs would be available for International travel to an applicant who has not attended an average of one national conference per year in the last 3 years and is not a member of any professional body. (This along with expenditure under Sl. No.3 should remain within the limit of 3.00 lakhs and would be for a block of three years i.e. upto 31st March, 2013. Subsequent periods would be from 1-4-2013 to 31-3-2016 and so on).
5. Grant of PDA for attending National / International conference will be subject to Faculty and Scientific / Design staff either presenting a paper or chairing a session in his /her area of specialization. However, attending reports, conferences, symposiums and workshops without presenting a paper and / or chairing a session would be permitted only with a special approval from DD(F) / Director, based on strong justification for the same.
6. Faculty member can also use these funds to support travel of a colleague to a conference in India or outside India as well as a student to a conference in India or outside for jointly authored papers. In all such cases advance required would be drawn and settled by the faculty member himself/herself.
7. He/She should have published at least three research papers in journals/conferences of repute in the preceding three years from the date of application. This is one time requirement of the entire block of three years.
8. New faculty and Scientific/Design staff joining at the level of Professor, Associate Professor and Assistant Professor and equivalent Scientific/ Design staff can also avail the PDA from the date of their joining. Amount available to them would be on the prorata basis (Rs.1.00 lakh per year) for the remaining period in the block.
9. If the paper accepted for presentation at the conference is multiauthored, then only one of the authors can avail the facility for attending the conference.
10. For Faculty members retiring during the block of 3 years, the PDA would be granted on prorata basis i.e. on a per year of remaining regular service.



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