

OFFICE OF DY. DIRECTOR (OPERATIONS)

No. IITD/DDO/Stores/2012/373

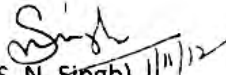
Dated: Oct. 31, 2012

SUB:- Extension of Validity of Purchase Committees.

Director, IIT Delhi has approved following minor changes in the Comprehensive Store Purchase Rules of the Institute which is summarized as under:

1. In case of minor (i.e. estimated purchase price below two lakhs) and medium purchases (i.e. estimated purchase price between two to twenty five lakhs), the validity of purchase committee should be for four months. However, the Purchases Committee must complete the exercise of building technical specifications and its web uploading in the IIT Delhi and NIC website within one month from the date of constitution of the Purchase Committee.
2. In case of major purchases (i.e. purchase above Rs.25.0 lakh) the validity of Purchase Committee has been extended from existing three months to six months. The Purchase Finalization Committees must complete the task of finalizing the technical specifications and it's web-publishing within one month from the date of constitution of the committee. Advertisement in such cases should be given in at least one national daily having wide circulation.
3. There is no need to extend the validity of PFC in case supply order has been issued.
4. Further in all cases, (i.e. for minor/medium/major purchases) the power to relax validity of Purchase Committee lies with Dy. Director (Operations).

All are requested to make sincere efforts to finalize the tenders within the validity of offer. Normally, the expenditure for purchase of stores/equipment is to be met through the PLAN Grants which has its budgetary validity of one financial year.


(S. N. Singh) 1/11/12

Dy. Director (Operations)

All Heads of Departments/Centres/Sections/Units/Cells