

INDIAN INSTITUTE OF TECHNOLOGY DELHI
HAUZ KHAS: NEW DELHI - 110016

Coordination Section

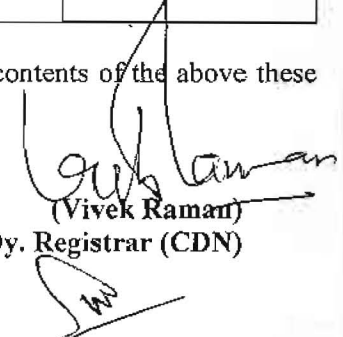
No. IITD/ICDN/2017/56220
Dated: 12.06.2017

Sub:- Implementation of GFR 17 for Institute purchases.

The Chairman Board of Governors has approved the following General Financial Rules 17 for Institute purchases for Store Purchase Rules Implementation at the Institute with immediate effect.

<u>GFR 2017</u>	<u>IIT DELHI NORMS</u>	<u>PROCESS</u>	<u>CFA</u>
Rule 154. Purchase of goods without quotation : UP to Rs. 25 K	Cash purchase upto Rs.25000/-	Without quotation : Purchase can be made through e-Marketplace / DGS&D portal /IITD Rate contract /Directly from the supplier.	PI/Individual Faculty/Group A officer
Rule 155. Purchase of goods by purchase committee : costing above Rs.25 K and Upto Rs. 2.5 L	Rs.25000/- To Rs.2.5 Lakh (payment can be made through Credit/ debit Card/ IRD Card/ Net Banking etc.)	Single Quotation through a duly constituted three members purchase committee Purchase can be made through e-Marketplace (https://gem.gov.in/) / DGS&D portal/IITD Rate Contract/ e-publishing	PI / Head
Rule 158, 160 Above Rs. 2.5 L and upto Rs.25 L i) Advertised Tender Enquiry ii) Limited Tender Enquiry iii) Two-Stage Bidding iv) Single Tender Enquiry v) Electronic Reverse Auctions.	Rs. 2.5 Lakh To Rs. 10 Lakh Rs. 10 Lakh to Rs. 25 Lakh	E- Procurement	PI / Head Dean (R&D) / DD(O) in case the cost of the product is between Rs.10L to 25 L
Rule 160, 161 Above Rs.25 L (Open Tender)	Rs. 25 Lakh and above	E-Procurement	Director

All Head of Depts. / Centres / Sections / Units / Cells are requested to kindly bring the contents of the above these rules to the notice of all concerned staff members working under them.


(Vivek Raman)
Dy. Registrar (CDN)

Distribution

1. Dy. Directors / Deans / Head of Depts. / Centres / Sections / Units / Cells
2. Dy. Registrar (Accounts)
3. Asstt. Registrar (Audit)
4. Jt. Registrar (Stores)
5. Dy. Registrar, Director's Office
6. Secy. to Registrar
7. Hindi Cell : For publication in "SAMPARK" &
8. Publication Cell : "This Fortnight in IITD"
9. Master file