

INDIAN INSTITUTE OF TECHNOLOGY DELHI
(Store Purchase Section)

No. IITD/SPS/ 1555

Dated: 08/10/2013

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Subject : Institute Inventory Items for reemployed faculty members.

It has been observed by the Institute that many reemployed faculty members are holding large number of inventory items against their names. Unfortunately, as per rules, a reemployed faculty member can not hold inventory items. There exists a large number of retired employees who have left the Institute but Institute inventories are still in their name. This issue had been drawing **Audit** observations time and again. In order to overcome this difficulty it has been decided by the Institute authority that "**Superannuated faculty/reemployed/Emeritus/Chair Professors can take office equipments/ inventory items on borrowing basis from any of the faculty member**". Heads are requested to facilitate this process.



Prof. S.N. Singh
Dy. Director (Operations)

Distribution :

Dy. Director (Strategy & Planning)
All Dean/Associated Deans
All HoDs/HoCs/Sections/Units/Cells etc.
P.S. to Director