

# Organization Letter Head

## Quotation Form

Ref. No. \_\_\_\_\_

Dated : \_\_\_\_\_

Sub.: Quotation for \_\_\_\_\_

against IIT Delhi NIQ No. \_\_\_\_\_ Dt. \_\_\_\_\_

The quoted price details are as under:

S.No.	Item Description	Qty.	Rate	Amount
1.				
2.				
3.				
4.				
5.				

Total \_\_\_\_\_

Discount if any in %(-) \_\_\_\_\_

Subtotal \_\_\_\_\_

CST/D.VAT@5% / 12.5% \_\_\_\_\_

(Whichever applicable)

Or \_\_\_\_\_

P&amp;F/Insurance of other Charges \_\_\_\_\_

Grant Total \_\_\_\_\_

### Terms & Conditions:

1. Payment : \_\_\_\_\_

2. Warranty : \_\_\_\_\_

3. Validity : \_\_\_\_\_

4. Delivery : \_\_\_\_\_

5. Remark : \_\_\_\_\_

\_\_\_\_\_

Seal of the Organization

Signature: \_\_\_\_\_

Name : \_\_\_\_\_

Designation: \_\_\_\_\_